



OFFICE OF THE CHIEF OF POLICE

To: Town Council Members
From: Chief Michael Dove
CC: Grant Kleinhenz
Board of Police Commissioners
Subj: Monthly Report for June 2012
Date: July 19, 2012

Council Members,

Included in this packet are the two reports from the Majors of the Support Services Division and Operations Division.

I will not be able to attend this month's meeting. Major Bullock will be at the council meeting to answer any questions in my absence.

Respectfully submitted,

Chief Michael Dove
MD:kp

Attachments

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Major Joseph Grimes

JUNE 2012 MONTHLY SUPPORT REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Joseph Grimes.

- Investigations
- Records & Accreditation
- Community Relations
- Public Information
- Purchasing/Quartermaster

- Information & Technology
- Human Resources
- Training
- Emergency Response Team
- EOQ Nominations

Investigations

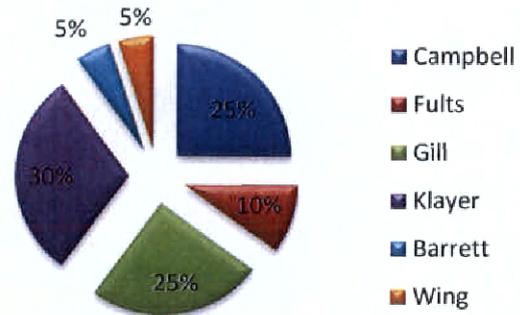
Investigations Division again averaged three to four cases per Detective during the month of June. Eighteen new cases were assigned and four cases were closed with adult arrests. Eleven cases were suspended due to a lack of leads or evidence to prosecute.

The Division is currently working on 17 Reserve Officer back ground investigations to be completed in time for the upcoming academy in September. Corporal Bass is assisting in this function with employment and character reference checks while temporarily assigned to Investigations. It is expected that these will be complete by the end of July.

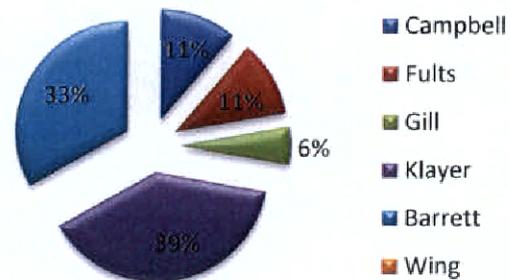
Detective Cpl. Jeff Klayer focused primarily on accident reconstruction during the month as he was assigned the task of reconstructing two fatal motor vehicle accidents and two serious personal injury accidents. Criminal cases were deferred to other detectives because of the time-consuming efforts accident reconstructions require.

The United Drug Task Force was assigned eight new cases with three cases resulting in arrests.

Investigations Assigned Cases



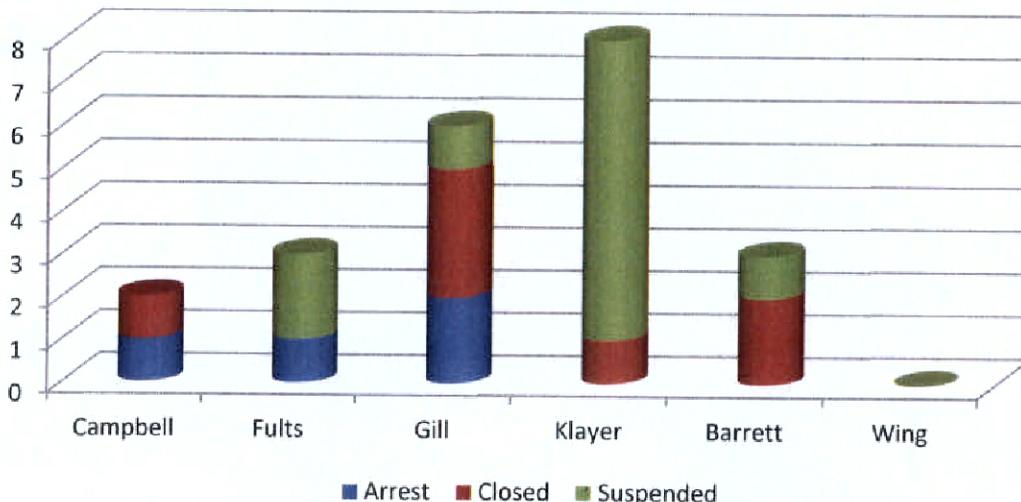
Investigations Supplements



Training attended by Investigations personnel for June included:

- Det. Joseph Fults completed a forty-hour Carbine Instructor course.
- All Detectives successfully completed the mandated range course.

Detective Sergeant Jennifer Barrett did a presentation at the Hendricks County Government Center for a group of 35 adults on internet safety, sexting, cyber-bullying and child exploitation.



Records & Accreditation

The Records department continued to work on the Laserfiche project throughout the month of June. On June 5th, Jim Corridan, Director and State Archivist of the Indiana Commission on Public Records met with Kim Shupert. During this meeting he reviewed the department's records storage, retention and transition to electronic storage (Laserfiche). Mr. Corridan found the operation to be well organized, documented and implemented. The department has received the Commission's approval of its record-keeping procedures with two exceptions. Mr. Corridan would like the department to pend the destruction of the most recent electronically scanned records until the Information Technology department has established an off-site backup of the Laserfiche server and he requests detailed migration information from Laserfiche. These two exceptions were anticipated and are being addressed. Overall, it was a very positive review and an integral part of going forward with the department's advanced record-keeping plan.

On June 19th, Records employees Angela Seymour and Mary McGuire attended Laserfiche User training hosted at the Brownsburg Police Training Facility. Kim Shupert and Brenda Habermehl attended Laserfiche Administrator training on June 20th. All four will receive continuing education credits from Laserfiche with which they can complete certification courses on their training site. Kim Shupert has already completed Laserfiche Specialist and Laserfiche Admin I.

On June 7th, representatives from the Carmel Police Department met with Kim Shupert to observe the Records functions and procedures relating to Laserfiche/Lincdoc and how our department benefits from these systems, especially in the Accreditation compliance area. They were impressed with our implementation and plan to adopt some of our methods. General file maintenance continues with Accreditation with no additional information or activity to report.

During the month of June, the Records Department processed 24 public access requests, 19 criminal history requests, 11 gun permit applications, 96 alarm permit transactions, 7 rider requests and 21 sets of fingerprints.

Community Relations

Along with his monthly duties (Juvenile Records, Town Court Security) in June, Sergeant Fleck coordinated the 2nd annual Police and Fire Youth Camp. Again, the camp was an incredible success which ran 3 weeks this year running from June 11th to June 29th. Eighty-three (83) kids graduated the camp and extremely positive feedback has been received.



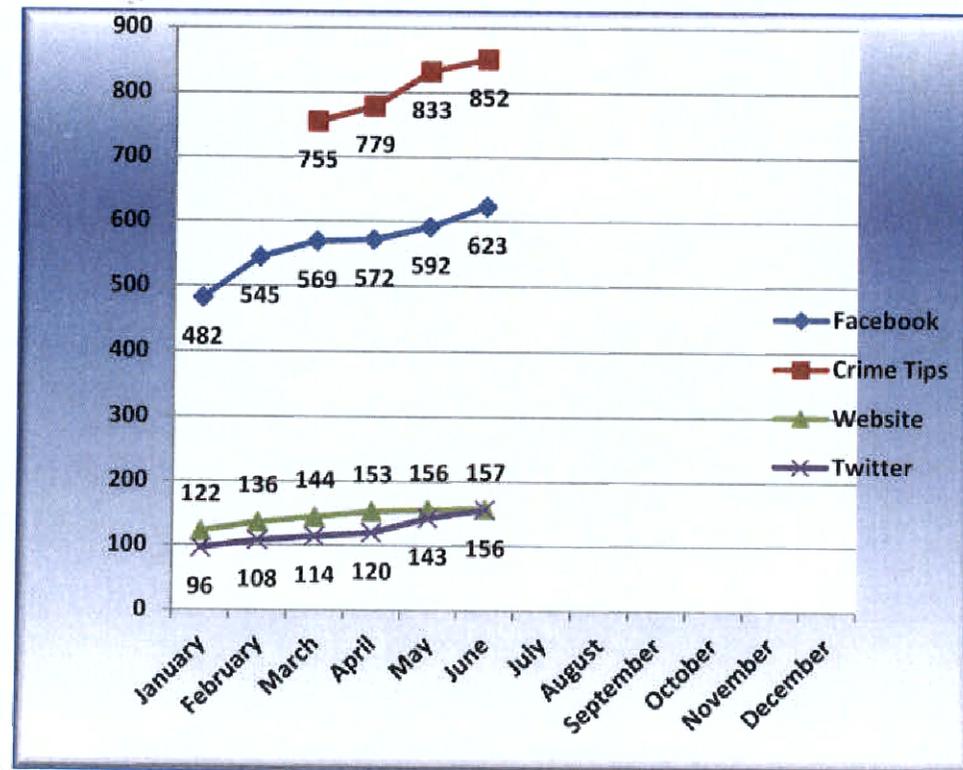
In addition Sergeant Fleck completed the following during June:

- June 7th Crime Watch Meeting at Training Facility
- June 13th Hendricks County Substance Abuse Task Force Meeting
- June 14th Women's Self Defense Class
- June 21st Crime Watch Meeting Creekside Subdivision

Public Information

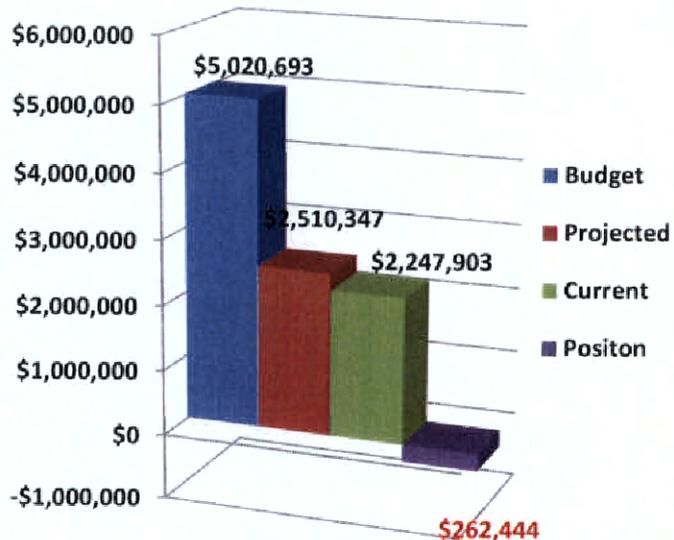
The department had a total of 14 media contacts during the Month of June. The contacts covered 1 media release for the fatal accident on County Road 550E and 13 media inquiries, mostly still in regards to the accident. The department also released three (3) Facebook posts, two (2) Facebook Crime Tips posts, no tweets on its Twitter Page and one (1) e-notify from the website. Current subscriber lists report the following members which continue to increase monthly:

Media Resource	Subscribers/Contacts
Facebook 	623
Facebook Crime Tips 	852
Website 	157
Twitter 	155
Press Release 	13



Purchasing/Quartermaster

As of July 1, 2012, the department has expended 44.77% of its budget. Although the department continues to be slightly under budget, the invoice for the Hendricks County Communications Center has yet to be paid. Once paid, the projected 50% at mid-year will be reached. Monies from the Special Appropriation have been transferred from the General Budget to the department's requested appropriation lines. The preliminary 2013 Budget has been turned over to the Town Manager.



Information Technology

The new mobile data terminals (MDTs) are in the final preparation stages before being deployed in the field. They are replacing units that are 5 years old that were originally provided by the Hendricks County Dispatch Center (HCCC). The department plans to install the 12 MDT's, purchased by the department, in all of the new uniform division vehicles deployed over the past two years.

The department is currently field testing the new Taser body camera. The initial feedback has been good and the camera is likely to continue to get favorable opinions. The cost of the body camera is 1/5 of the cost of the in-car camera system it is slated to replace if the product is a good fit. The cost doesn't include the man hours used to install the more expensive in-car camera systems.

Kim Shupert and Lt. John Depinet are developing a brief lesson plan and PowerPoint presentation to address matters in the recent implementation of the Enforce paperwork system, and will be conducting roll call training to ensure all personnel are properly trained in these functions. This training will also include discussion of feedback from a satisfaction survey completed by officers on the Enforce Arrest Package since its implementation.

Human Resources

Currently, the department has two personnel temporarily assigned to light duty status.

The Reserve Recruitment process continues in the Background Investigation phase. This phase is taking longer than expected due to some recent heavy activity in Investigations. Upon review of the process status, it has been decided to extend the timeframe for completing the background reports and set a new start date for the academy of September 18th. The status update has been communicated to the remaining candidates.

Preparations for annual employee evaluations have begun for completion in July. The process will be the same as last year's with supporting reports generated regarding employee performance throughout the entire year from the Guardian Tracking personnel tracking database and the training database. Employees will have the opportunity during the process to discuss and affirm their training activity of the past year and discuss new career development goals.

Training

The month of June remained busy in the Training Unit. It began on June 4th with open range training for officers requesting additional range time/assistance with their firearms. On June 5th the department and Safariland Training Group conducted a Wallbanger training/certification on the flash bang entry system. Ten (10) officers from 7 agencies attended and completed the certification. The Brownsburg Police Department acquired two free slots in the training. On June 6th the US Office of Inspector General used the indoor range generating an income of \$200. On June 7th and 14th the Avon Police Department utilized the shoot house for their annual in-service. On June 13th the US Office of Inspector General again utilized the range resulting in an additional \$100 of revenue and the Indiana State Police utilized the range that same afternoon. The week of June 11th-15th Sergeant Watts and Detective Officer Joe Fults attended the ILEA Patrol Rifle Instructor Course at the Indiana Law Enforcement Academy. This training is held two times per year and certifies attendees as state recognized patrol rifle instructors. On June 16th Sergeant Watts certified all Brownsburg Community School Corporation Police officers to carry and deploy the Taser ECD. This training was also conducted at the Training Facility. On June 18th the monthly ERT training was conducted. On June 19th and 20th Laserfiche training was conducted at the Training facility. On June 20th Sergeant Watts was requested to instruct Active Shooter training to the Butler University Police Department. On June 21st and 22nd the department held its firearm training at the Danville Range. Danville Body donated a vehicle slated for destruction for officers to simulate live fire traffic stops. Officers expressed appreciation for the instruction of shooting into a vehicle and being able to witness how the duty rounds penetrate them. On June 25th, Indiana State Police administration conducted their annual firearms in-service on the indoor range. The month of July is projected to be very busy as well.

Emergency Response Team

Again for June, there are no activations or significant activities of the Emergency Response Team to report. Monthly training was held on June 18th, during which members completed their annual less lethal certification and qualification on the taser, 40mm and 12-gauge beanbag.

Employee of Quarter Nominations

The below list includes personnel within the Support Division that have been nominated for EOQ for the second quarter (April-June):

- Sgt. Pete Fleck, Community Relations Officer
- Brenda Habermehl, Records Assistant
- Cpl. Jeff Klayer, Detective

Respectfully Submitted.

Major Joseph Grimes

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Major Joseph P. Bullock

June 2012 MONTHLY OPERATIONS REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

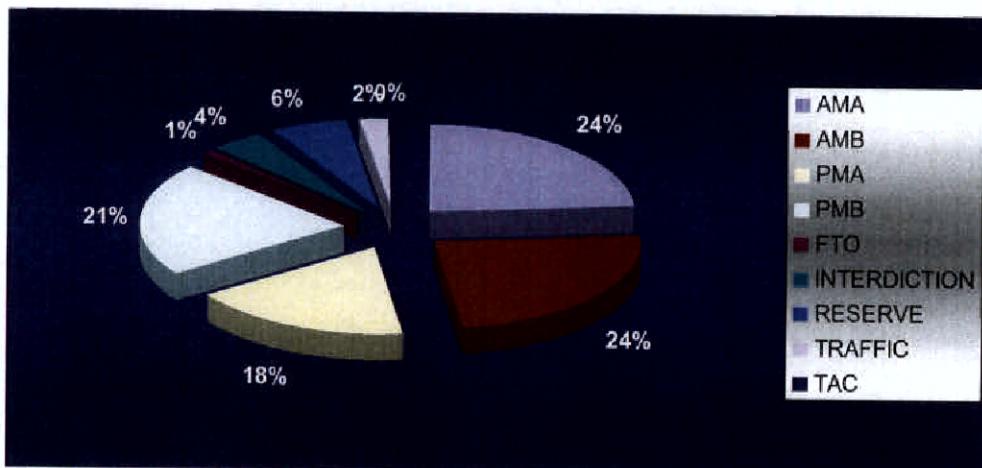
June 2012 OPERATIONS REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Joseph P. Bullock, Chief of Operations.

ENFORCEMENT:

During the Month of June, the officers of the Enforcement Division worked a total of 3537 hours, with 24 of those hours being completed by Probationary Officers currently in the Field Training Program (FTO). While 217 hours of the total hours worked were completed by Reserve Officers not in the FTO program, 83 hours of the total hours were worked by Traffic Units (Motorcycle Personnel), and 147 hours of the total hours were worked by Interdiction Officers.

PERCENTAGE OF TOTAL HOURS



** Total hours reflect actual road hours (training and meeting hours excluded)

INTERDICTION:

I.C.E. Team Members assisted Homeland Security Investigations (H.S.I.) in a major B.M.V. Fraud ring going on around the Indianapolis area including a resident of Brownsburg. The group was producing fraudulent BMV documents by the thousands for illegal aliens. On June 20th, we ended the investigation and assisted in serving several warrants all over the Indianapolis area and arresting several individuals on Federal charges, including the Brownsburg resident.

The I.C.E. team was off the interstate for much of the month to assist in burglary patrol for the outbreak of home burglaries throughout the area.

No significant seizures were made this month.

MOTORCYCLE:

The month of June turned out to be one of the most dry, hottest months that I have ever worked the police motorcycle in. Besides being soaked in pounds of sweat by the end of shift I felt we had a good month. We were busy with details almost every weekend in June. The following is a list of rides that we assisted and or organized.

June 2nd: Steve Bannon ride (Cpl West organized the law enforcement side of the ride)

June 16th: Blue Star Ride (Cpl West organized the law enforcement side of the ride)

June 30th: The Fallen Hero's Ride

We also had several small rides and were assisted by Sgt. Fultz's shift. This allowed the unit the luxury of not having to get in uniform to assist with a ride that would take 10 minutes or less.

June 12, 19, & 26 the unit performed for the BPD youth camp. We discussed our job description the motorcycle and then demonstrated how we ride. The kids were then allowed to ride their bicycles on the course.

The BPD motorcycle unit has become very busy with special details. July is already packed with requests. Unfortunately we will not be able to attend some of the rides due to an officer being out of town or already scheduled training for the agency.

Cpl. West was asked by Greenwood Police Department if our unit would like to join theirs and several other agencies in Central Indiana for monthly motorcycle training. This training takes place at the airport in Columbus, IN. This will allow positive networking between the agencies and also allow me the opportunity to work with 2 other police motorcycle instructors. Sam Alexander, from Speedway PD, and Tim Guinan from Greenwood Police. Cpl. West will be teaching a basic class with both of these instructors next April so working with them throughout the year will allow us to mesh and become a good team. Not only is the BPD unit going to train, we will bring other aspects of training to this site. Cpl. West is a S.T.O.P.S. instructor that has put time into learning these tactics from a motorcycle. This training allows motor officers options in the event of an attack.

K9

In the month of June Cpl. Steve Crowe decided to step down from a K9 Handler position to take on full responsibilities as a shift supervisor. Cpl. Crowe leaves the K9 Unit after completing nearly 10 yrs of service as a K9 handler since October of 2002.

After a process was completed with the application of three officers, it was determined that Officer Chad Bowman will be the new handler taking Cpl. Crowe's place and beginning a relationship with Xarro. All living arrangements for the K9 to reside with Officer Bowman have been made.

BPD K9 Division	Crowe/K9 Xarro EOD/Patrol K9	Heller/K9 Manu NARC/Patrol K9	Hyde/K9 Czar NARC/Patrol K9	Maples/K9 Cato NARC/Patrol K9	Totals
Training Hours	0	9	8	10	27
Arrests	0	3	1	0	4
Extra/Specialized Training	0	0	0	0	0
Demo's	0	0	0	2	2
Injuries	0		0	0	
Searches/Sniffs	0	4	4	0	8
Number of K9 Calls	0	4	4	0	8
Other Highlights of Interest	0	0	0	0	0

BICYCLE:

The month of June saw the utilization of the BPD Bicycle Unit on several occasions to assist with parades or special events. Included in these events were the following: B&O Bicycle Tour and Park Extravaganza which began the last week of June. The B&O Tour included over 600 bicycle riders according to registrations. A couple of the bicycles were repaired for wear and tear items including tire tubes and valve stems. In addition, bicycle officers are marking out on routine Bike patrols throughout their shifts.

FTO:

As an update on the current progress of Officers in the FTO program the following chart has been included so as to indicate the current status of each officer:

PROBATIONARY OFFICER	PHASE	EXTRA DUTY HRS	FTO HRS	TOTAL HRS YEAR TO DATE	COMPLETED PROGRAM Y/N
1. Tanya Strawmyer	2	10	240	250	N
2. Samuel Leahy	3	3	268	283	N
3. Justin Staley	EOP	--	--	--	y

E = Experienced, S = Shadow; EOP = End of Program

**Year to Date hours only indicate hours in the FTO program, not hours obtained in the Reserve Academy; Extra Duties Hours include ball games, training, meetings, parades, etc.

HONOR GUARD:

The honor guard practiced for the 4th of July extravaganza and also set up displays for the kids at the Police and Fire Camp for 2012.

FLEET:

There were no incidents of damage to any vehicles for the month of June. As this report is being written, 5 new Ford SUV Interceptors have been delivered to the dealership and the department has taken possession. The Ford Sedan Interceptor will be in the week of July 23rd. The process of transferring equipment from old vehicles to the new will begin as soon as the garage is able.

Labor	Parts	Total
\$3430.25	\$2117.50	\$5547.75

JUVENILE OFFICER:

MONTHLY NUMBERS FOR OFFENSES REFLECT NUMBER OF CHARGES PER CATEGORY

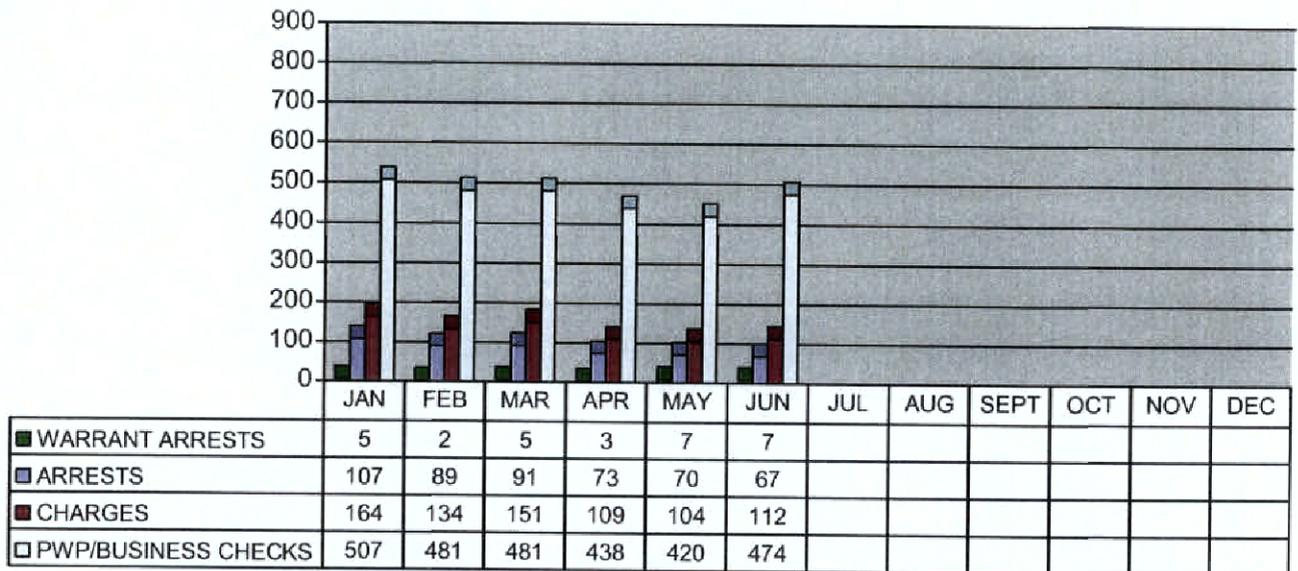
OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
Battery	4	2	2		2	1							
Burglary													
Criminal Conversion													
Criminal Mischief		1	2		1								
Criminal Recklessness													
Dealing Cocaine													
Dealing Marijuana													
Dealing Sch III Controlled													
Dealing Sch IV Controlled													
Disord. Conduct		1											
Driving While Suspended													
Engage in Speed Contest													
False Informing													
Forgery													
Fraud													
Identity Deception			1										
Immediate Detention	1	2											
Interfere Drug/Alcohol Test	1												
Intimidation		2											
Minor in Consumption		1	2										
Neglect of Depend													
Operator Never Rec.					1								
Operate Veh w/ Fake Reg													
OWI						4							
Poss. Alcohol	2	2			2								
Poss. Controlled Substance			1	1									
Poss. Handgun w/o Lic				1									
Poss. Knife School Prop.													
Poss. Legend Drug		1											
Poss/Deal Counterfeit Sub.													
Poss. Marijuana	2	2	2										
Poss. Paraphernalia	2		1	2	2								
Public Intoxication	1												
Public Indecency			1										
Re-arrest: Juvenile Warrant													
Reckless Driving				2									
Refusal to ID													
Residential Entry													
Resisting Law Enforcement	1												
Robbery			1										
Theft/Auto/Rec Stolen Prop	1	2				2							
Unauthorized Entry of Veh.			1										
Visiting Common Nuisance	2		2	4	2								
TOTAL CHARGES	16	14	16	10	10	7							TOTAL YTD
TOTAL ARRESTS	14	10	12	10	10	5							61

****Note: Immediate Detentions Count as Arrest, Not a Charge**

STATS:

Statistics on basis of Operations Division as a whole worth noting are as follows:

2012 Statistics



*Statistics indicated above reflect totals of entire department (i.e. Support, Operations, and School) as required by UCR Reporting

OWI STATS	2011 BPD OWI ARRESTS	2012 BPD OWI CHARGES	2012 BPD OWI ARREST	Arrest % Comparison
January	10	11	6	-40%
February	3	5	3	0%
March	8	21	14	75%
April	7	8	5	-29%
May	13	19	10	-23%
June	13	6	4	-31%
July	18			
August	15			
September	19			
October	15			
November	10			
December	10			
Totals	141	70	42	

ECWS Central Repository Statistics

	Tickets	Felony	+	Misdemeanor	+	Infraction	+	Ordinances	=	Total (UTT)	Warnings
This Year:	809	11		192		564		86		853	325

*Statistics reflect only E-ticket produced Complaint and Summons, Information and Summons, Ordinance Violations, and Written Warnings (Verbal Warning stats not included)

**Number of Tickets may be lower than total number of UTT and/or Warning due to multiple violations written on same ticket number (i.e. Same offender with multiple violations)

*Respectfully Submitted,
Major Joseph P. Bullock
Chief of Operations*