



March 2012 Town Council Report

We have been reviewing daily the Operating Fund Budget for 2012 submitted and approved by the past administration. The Fire Chief must maintain adequate staffing levels and ensure firefighter and paramedic safety while being accountable to the taxpayer and a good steward of their tax dollars. I set down with my administration and union leadership to discuss reductions in different line items. I am proud to say we have agreed to reduce spending in 18 line items totaling over \$160,000. There are an additional 16 line items we believe we can come in under budget.

Fire Chief Search Update

- 8 Applications received
- Interviews and Background checks are next

Clinic Expansion Update

- Project Complete

Smoke Alarm Campaign

Employee / Crew Recognition

- Firefighter Pat Carmean – Reducing Cell Phone Contract
 - *Engine 132 – A Shift*
- Paramedic Zach Bowers – Ambulance Inventory Project
 - *Medic 131 – B Shift*

I would also like to thank the following members for their service with Indiana Task Force One during their recent response to Clark County to assist with search and rescue efforts.

- Jerry Harder – Heavy Rigging Specialist
- Brandon Ford – Rescue Specialist
- Luke Graphman – Hazardous Materials Specialist
- Ryan Miller – Search Team Manager
- Kevin Whitt – Rescue Specialist
- Jim Miller – Rescue Specialist
- Todd Macy – Technical Search Specialist
- Kevin Byron - Logistics



Brownsburg Fire Territory

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Brownsburg Fire Territory 2011 Annual Report

Presented by:

Keith Rinehart, Interim Fire Chief

Presented to:

Brownsburg Fire Territory Executive Board

Troy Wymer, Chair

Dave Richardson, Member

Donovan Peoples, Member

Brownsburg Town Council

Dwayne Sawyer, President

Don Spencer, Vice President

Dave Richardson, Member

Rob Kendall, Member

Gary Hood, Member

Town of Brownsburg

Grant Kleinhenz, Acting Town Manager



Brownsburg Fire Territory

Fire Chief

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Fire Chief's 2011 Annual Report Interim Fire Chief Keith Rinehart



Overview

2011 was a year in which the Brownsburg Fire Territory would be required to re shape itself from the core, learning to do more with less, finding or creating efficiencies, and left to find a new leadership team. Most of the administration including the Fire Chief resigned leaving a gaping hole to fill at a time when morale was very fragile. House Bill 1001, Circuit Breaker, which passed in 2008, dramatically affected us again in 2011, reducing revenues to levels at or below those from 2005. With a budget of nearly \$8,100,000 and with revenue for 2011 of around \$7,800,000, those changes and efficiencies would forever change the way the Brownsburg Fire Territory operated for many years to come. Options were limited further by the fact that tax anticipation warrants, which had been used as emergency loans for cash flow purposes, were no longer an option. Essentially, the Territory had to reduce everywhere it possibly could to allow us to operate within the means provided by the largely reduced revenue. Projections are currently that revenue will rise slightly in 2012 and beyond. Should that be the case, revenue will then begin to catch up to expense deficits in the Operating Fund, which will allow for less "borrowing" from internal funds.

Operationally, the Brownsburg Fire Territory responded to more calls for emergency service in 2011 than in any year in its history, 3,172. The demands upon the operations personnel during such a year, especially when daily staffing minimums were cut and resources reduced was



Brownsburg Fire Territory

Fire Chief

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tremendous. Yet through it all, the men and women of the Brownsburg Fire Territory performed admirably, with professional pride and responsibility despite the very difficult circumstances surrounding the department as a whole. The benefactors of this dedicated service are the citizens, business owners, taxpayers, and visitors to the Town of Brownsburg, and Brown and Lincoln Townships. Each incident receives each person's best efforts through teamwork, responsibility, training, and professionalism, that provides our citizens with a level of service that they can take pride in, and have confidence that, when needed, will be provided with compassion, urgency, professionalism, and dignity. Thank you to all personnel within the Brownsburg Fire Territory, for outstanding performance under very difficult personal and professional circumstances, and for your dedication to being the very best at what you do!

Facilities

Facility maintenance and repairs throughout the 2011 fiscal year were relatively light when compared to previous years. The reduced spending on maintenance can be attributed to several factors, not the least of which is the continued dedication of Brownsburg Fire Territory members who make repairs to facility issues while on duty, using their own talents and expertise in maintenance issues for the benefit of the taxpayers of the Brownsburg Fire Territory. With labor costs of professional service trades ranging from \$50 to \$80 per hour, the savings from these repairs add up very quickly.



Brownsburg Fire Territory

Fire Chief

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Town of Brownsburg Government

Cooperation between the Town of Brownsburg and the Brownsburg Fire Territory has never been better. The Brownsburg Fleet Maintenance Center continues to be the primary repair and maintenance facility for most of our fleet maintenance issues. The health clinic, which is located in the Brownsburg Fire Territory Headquarters building, will be expanded in 2012 using personnel from the Town of Brownsburg and the Brownsburg Fire Territory. Using this approach with on-duty personnel, the Town of Brownsburg will save tens of thousands of dollars when compared to retail construction costs of medical facilities. The health clinic provides greater health care options for our employees and their families, as well as provides a more cost-effective system for our taxpayers. The efforts included the cooperation of the health insurance committee with Richard Sutton and Associates, Hendricks Regional Health, the Brownsburg Fire Territory Executive Board, and the Brownsburg Town Council. Our thanks also goes out to Brownsburg Town Manager Dale Cheatham for his support throughout this process, as well as thanks to all of our employees for “buying in” to the new options and making them a complete success.

Summary

Overall, this year has had numerous projects and opportunities that allowed us to be cost effective; improve performance, and therefore allowing us to perform our primary goal of being good stewards of taxpayer dollars. The past year has been focused on finding alternatives to improve performance while decreasing costs. Financial impacts from state legislation, coupled with poor economic times, have produced a unique environment that has lead to difficult



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decisions. Our future depends on our ability to educate ourselves on best practices, gain greater efficiencies for lean financial periods of time, and to continue to provide professional, dedicated service to our taxpayers in all situations. I am confident in our ability to not only succeed, but thrive in this environment, meeting all challenges and overcoming all obstacles as we move forward. I am grateful for the opportunity to work with each and every one of the members of the Brownsburg Fire Territory, and I am truly blessed by that opportunity each and every day.

Respectfully Submitted,

Keith Rinehart

Interim Fire Chief

Brownsburg Fire Territory 2011 Response Summary

Below is the response summary for the Brownsburg Fire Territory in the year 2011. The first section is based on responses located in the primary station district. The second section is a breakdown on number of responses per each unit.

Responses by Station District

Station	Responses	Percentage
131	1985	62.6%
132	245	7.7%
133	561	17.7%
Mutual Aid	381	12.0%
Total	3172	---

Responses by Apparatus

Apparatus	Emergent	Non-Emergent	Mutual Aid Given	Disregards	Total
Battalion 13	194	6	22	60	282
Engine 131	1386	167	40	122	1715
Ladder 131	147	19	27	122	315
Rescue 131	259	20	14	69	362
Medic 131	1344	29	64	98	1535
Engine 132	212	32	21	41	306
Medic 132	25	8	2	3	38
Engine 133	494	55	13	125	687
Medic 133	665	20	61	119	865
Engine 138	4	7	0	1	12
Medic 138	12	11	2	1	26

****Note: Engine 138, Medic 132 and Medic 138 are reserve apparatus and were used to cover primary apparatus when they were down for maintenance.****

**Brownsburg Fire Territory
Incident Type Report Summary
January 1, 2011 - December 31, 2011**

Incident Type	Discription Type	Incident Total	% of Incidents
1	Fire		
111	Building fire	39	1.23%
112	Fires in structure other than in a building	1	0.03%
113	Cooking fire, confined to container	7	0.22%
114	Chimney or flue fire, confined to chimney or flue	1	0.03%
131	Passenger vehicle fire	12	0.38%
132	Road freight or transport vehicle fire	1	0.03%
137	Camper or recreational vehicle (RV) fire	1	0.03%
138	Off-road vehicle or heavy equipment fire	3	0.09%
141	Forest, woods or wildland fire	2	0.06%
142	Brush or brush-and-grass mixture fire	14	0.44%
143	Grass fire	6	0.19%
151	Outside rubbish, trash or waste fire	12	0.38%
161	Outside storage fire	1	0.03%
162	Outside equipment fire	3	0.09%
Sub-Total Incidents =		103	3.25%
2	Overpressure Rupture, Explosion, Overheat (no fire)		
221	Overpressure rupture of air or gas pipe/pipeline	1	0.03%
251	Excessive heat, scorch burns with no ignition	3	0.09%
Sub-Total Incidents =		4	0.13%
3	Rescue & Emergency Medical Service Incidents		
300	Rescue, EMS incident, other	1	0.03%
311	Medical assist, assist EMS crew	9	0.28%
321	EMS call, excluding vehicle accident with injury	1902	59.96%
322	Motor vehicle accident with injuries	123	3.88%
323	Motor vehicle/pedestrian accident (MV Ped)	8	0.25%
324	Motor Vehicle Accident with no injuries	63	1.99%
341	Search for person on land	3	0.09%
350	Extrication, rescue, Other	2	0.06%
352	Extrication of victim(s) from vehicle	7	0.22%
360	Water & ice-related rescue, other	2	0.06%
362	Ice rescue	3	0.09%
381	Rescue or EMS standby	24	0.76%
Sub-Total Incidents =		2147	67.69%
4	Hazardous Condition (No Fire)		
400	Hazardous condition, Other	1	0.03%
411	Gasoline or other flammable liquid spill	6	0.19%

**Brownsburg Fire Territory
Incident Type Report Summary
January 1, 2011 - December 31, 2011**

Incident Type	Discription Type	Incident Total	% of Incidents
412	Gas leak (natural gas or LPG)	17	0.54%
413	Oil or other combustible liquid spill	2	0.06%
421	Chemical hazard (no spill or leak)	1	0.03%
422	Chemical spill or leak	2	0.06%
424	Carbon monoxide incident	2	0.06%
440	Electrical wiring/equipment problem, Other	7	0.22%
442	Overheated motor	3	0.09%
444	Power line down	13	0.41%
445	Arcing, shorted electrical equipment	8	0.25%
460	Accident, potential accident, Other	2	0.06%
461	Building or structure weakened or collapsed	1	0.03%
463	Vehicle accident, general cleanup	1	0.03%
Sub-Total Incidents =		66	2.08%

5 Service Call

500	Service Call, other	25	0.79%
510	Person in distress, Other	13	0.41%
511	Lock-out	10	0.32%
512	Ring or jewelry removal	13	0.41%
520	Water problem, Other	1	0.03%
531	Smoke or odor removal	9	0.28%
540	Animal problem, Other	1	0.03%
542	Animal rescue	2	0.06%
550	Public service assistance, Other	3	0.09%
551	Assist police or other governmental agency	14	0.44%
552	Police matter	13	0.41%
553	Public service	5	0.16%
554	Assist invalid	61	1.92%
561	Unauthorized burning	5	0.16%
571	Cover assignment, standby, moveup	7	0.22%
Sub-Total Incidents =		182	5.74%

6 Good Intent Call

600	Good intent call, Other	128	4.04%
611	Dispatched & cancelled en route	257	8.10%
622	No Incident found on arrival at dispatch address	29	0.91%
631	Authorized controlled burning	8	0.25%
632	Prescribed fire	1	0.03%
650	Steam, Other gas mistaken for smoke, Other	2	0.06%
651	Smoke scare, odor of smoke	4	0.13%
652	Steam, vapor, fog or dust thought to be smoke	1	0.03%

**Brownsburg Fire Territory
Incident Type Report Summary
January 1, 2011 - December 31, 2011**

Incident Type	Discription Type	Incident Total	% of Incidents
661	EMS call, party transported by non-fire agency	2	0.06%
671	HazMat release investigation w/no HazMat	7	0.22%
Sub-Total Incidents =		439	13.84%
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7 False Alarm & False Call			
700	False alarm or false call, Other	84	2.65%
710	Malicious, mischievous false call, Other	2	0.06%
713	Telephone, malicious false alarm	1	0.03%
730	System malfunction, Other	3	0.09%
731	Sprinkler activation due to malfunction	1	0.03%
732	Extinguishing system activation due to malfunction	1	0.03%
733	Smoke detector activation due to malfunction	17	0.54%
734	Heat detector activation due to malfunction	1	0.03%
735	Alarm system sounded due to malfunction	22	0.69%
736	CO detector activation due to malfunction	12	0.38%
740	Unintentional transmission of alarm, Other	13	0.41%
741	Sprinkler activation, no fire - unintentional	1	0.03%
743	Smoke detector activation, no fire - unintentional	24	0.76%
744	Detector activation, no fire - unintentional	4	0.13%
745	Alarm system activation, no fire - unintentional	29	0.91%
746	Carbon monoxide detector activation, no CO	6	0.19%
Sub-Total Incidents =		221	6.97%
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8 Severe Weather & Natural Disaster			
813	Wind storm, tornado/hurricane assessment	1	0.03%
814	Lightning strike (no fire)	4	0.13%
Sub-Total Incidents =		5	0.16%
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9 Special Incident Type			
900	Special type of incident, Other	2	0.06%
911	Citizen complaint	3	0.09%
Sub-Total Incidents =		5	0.16%
Total Incidents =		3172	

**Brownsburg Fire Territory
Incident Type Report Summary
January 1, 2011 - December 31, 2011**

Incident Type	Discription Type	Incident Total	% of Incidents
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Yearly Run Totals

2000	2187
2001	2191
2002	2251
2003	2239
2004	2168
2005	2481
2006	2461
2007	2741
2008	3009
2009	2991
2010	3098
2011	3172

Brownsburg Fire Territory

Shift Assignments

(12/27/11)

STAFF

Chief of the Territory
Deputy Chief Operations
Shift Training / Safety Officer

Keith Rinehart
Bill Zeunik
A - Kerry O'Haver - **M**
B - Chad Anspach - **M**
C - Todd Schindler - **M**

Battalion Chief - Public Education/PIO
Office Manager

Stephanie Martindale - **M**
Becky Nulliner
Shane Arnell

A-Shift

Station 131

B/C Todd Miller
Lt. John Michalke - **M**
Lt. Tony Smith
Lt. Andy Zeunik
FF Sean Atkinson
FF Jerry Harder - **M**
FF Doug Joiner
FF David Brock
FF Jeremy Fox - **M**
FF John Nelson
FF Jeff Schlageter
FF Chris Carter
FF
FF Jay Deem - *Light Duty*
FF
FF
PM Crystal Tatman - **M**

B-Shift

Station 131

B/C Capt. Jeff Corder - **M**
Lt. Luke Graphman
Lt. Thad Dolzall
Lt. Ryan Miller
FF Jan Tate
FF Tim Griffith
FF Matt Johnson
FF John Zajicek
FF Brandon Ford
FF Shannon Wallace - **M**
FF Bubba Stultz
FF Thomas Drummond
FF
FF
FF
PM Zach Bowers - **M**
PM

C-Shift

Station 131

B/C Capt. Kevin Whitt
Capt.
Lt. Alex Brand
Lt. Greg Land
Lt.
FF Todd Macy
FF Bob Stringer - **M**
FF Jim Miller
FF George Ignas
FF Donald Ross
FF Paul Hudson
FF Devon Bancroft - **M**
FF
FF Nathan Thomas
FF Danny Brock
FF
FF
PM Neil Sullivan - **M**
PM

Station 132

Lt. Todd Budd
FF Pat Carmean
FF Beth Nolin - **M**
FF Rick Dodson
FF
PM

Station 132

Lt. Rob Pickett - **M**
FF Tom Zeunik
FF Robin Romer
FF Steve Shoffner
FF
PM

Station 132

Lt. Joe Hassler
FF Mark Auberry
FF Braden Prochnow
FF Dan Chubb - **M**
FF
PM

Station 133

Capt. Mike Rosemeyer
FF Jason Stumm
FF David Winegar
FF Kyle Edie
FF Jason Terrill - **M**
FF Davion Peterson

Station 133

Lt. Mike Reynolds - **M**
FF Ray Kindred
FF Chris Moore - **M**
FF Damien Eppes
FF David Schanz
PM Randy Waltz - **M**

Station 133

Lt. Buck Waddell
FF
FF Curt Parrott - **M**
FF Kevin Byron
FF Marcus Davis
FF John Zeunik
PM Jessica Tarrow - **M**



Brownsburg Fire Territory

Public Information / Public Education

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2011 End of Year Report

Stephanie Martindale

Car Seat Program

We inspected 113 car seats for 2011. We have 18 Child Passenger Safety Technicians and 1 Child Passenger Safety Instructor. This program is funded each year by a grant from the IU/Riley Automotive Safety Program. The grant pays for child restraints, equipment, and technician recertification fees.

CPR Program

Brownsburg Fire Territory is a Training Center for American Heart Association and is responsible for several training sites. The Training Sites maintain their own instructors and equipment. There were 1,168 classes taught and 3,799 people trained in CPR and/or First Aid Classes in 2011. BFT collected \$8,398.00 in CPR fees for classes, certification cards, and equipment. Changes for 2012: Increase the number of CPR Instructor classes (these have the highest revenue), work with AHA to make one of the Training Sites their own Training Center (they have become big enough to be their own), continue offering classes to the public and businesses at our Training Facility with the new 2012 prices.

EMT Class

BFT finished the Brownsburg High School EMT-B class in May 2011 with 10 students testing for the state certification practical exam. All 10 did pass the practical and we have heard from several that they did pass the written test and are now certified EMT-Bs. BFT is not teaching a high school EMT-B class 2011-2012 school year. An evening adult class began in September 2011 with 15 students and currently has 13 students. BFT has collected \$6,264.13 in EMT class fees.

Safe Sitter

BFT hosted 5 Safe Sitter classes in 2011 for 49 students. Four were over the summer at the Brownsburg Library and one was in the fall at BFT's Training Facility. Revenue collected in 2011: \$1,296.00 Changes in 2012: Scheduled to teach 6 classes, one in spring, four in summer, and one in fall.

Social Media

Brownsburg Fire Territory has twitter and facebook accounts and has used them to inform the public of various events and safety messages.



Brownsburg Fire Territory

Public Information / Public Education

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Safety Talks, Apparatus Visits, & Station Tours

BFT does a number of apparatus visits and station tours throughout the year. In 2011, Casey the Fire Pup was able to do a show at Brown Elementary for the entire school. Fire Prevention for 2011 included safety talks to preschool and kindergarten classes as requested and Safety Trailer program for 6 of the 8 elementary schools. 2012: Casey the Fire Pup is scheduled to visit 4 out of 8 of the schools and perform for the entire school.

Fire Gear Inspections:

A few members of BFT went to Ohio in the fall of 2011 to become certified to inspect fire gear. Inspections were conducted in Sept, Oct, & Nov. Repairs were needed on a majority of the gear. A lady in Fishers is certified to repair the gear and we began getting the gear repaired in December. Changes for 2012: Finish gear repairs and perform gear inspections in the spring and fall. In 2013: All Gear will need to be hydrostatic tested. This is required after 3 yrs.