



## **OFFICE OF THE CHIEF OF POLICE**

**To:** Town Council Members  
**From:** Chief Michael Dove  
**CC:** Dale Cheatham, Town Manager  
Board of Police Commissioners  
**Subj:** Monthly Report for January 2012  
**Date:** February 16, 2012

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Council Members,

Included with this report will be two additional reports; one from the Chief of Operations and the other from the Chief of Support Division. This report will also be including our 2011 annual report.

At the next scheduled Town Board meeting I will be conducting my verbal report to the Town Council. During the course of my monthly report I will be highlighting the contents of the annual report; more specifically, the statistical analysis as indicated on page four of the annual report. In the information provided, I think it is strong evidence that the Police Department continues to be pro-active rather than re-active. This again is evident in our yearly numbers.

I will also be willing to answer any and all questions at the Town Council meeting.

Respectfully submitted,

Chief Michael Dove  
MD:kp

Attachments

Brownsburg Police Dept  
31 North Green Street  
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Phone 317-852-1109  
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**Major Joseph Grimes**

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# **JANUARY 2012 MONTHLY OPERATIONS REPORT**

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**CHIEF OF POLICE  
&  
BROWNSBURG POLICE COMMISSION**



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# Brownsburg Police Department

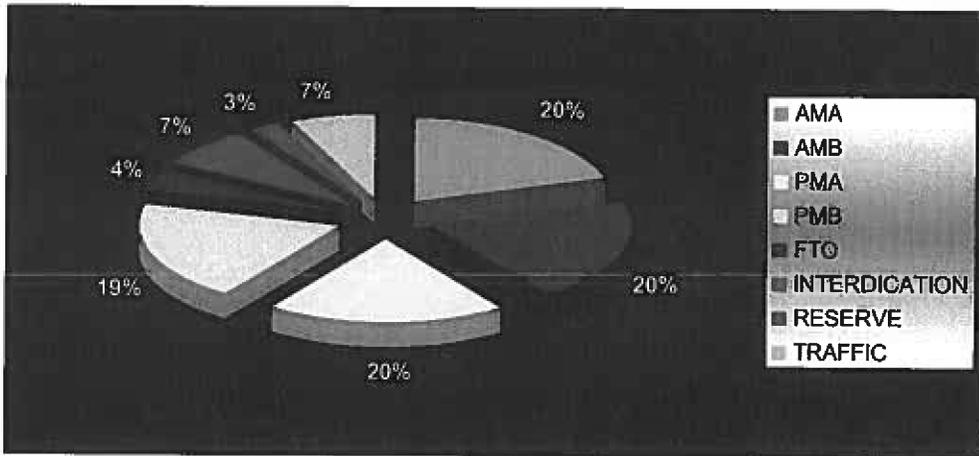
## JANUARY 2011 OPERATIONS REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Joseph Grimes, Chief of Operations.

### ENFORCEMENT:

During the Month of January, the officers of the Enforcement Division worked a total of 4047.5 hours, with 172 of those hours being completed by Probationary Officers currently in the Field Training Program (FTO). While 104 hours of the total hours worked were completed by Reserve Officers not in the FTO program, 282 hours of the total hours were worked by Traffic Units (Motorcycle Personnel), and 296.5 hours of the total hours were worked by Interdiction Officers.

### PERCENTAGE OF TOTAL HOURS



\*\* Total hours reflect actual road hours (training and meeting hours excluded)

On Friday, January 20, 2012, Brownsburg Police was dispatched to a residence in reference to a possible Minor in Consumption party. During the course the investigation which also prompted a narcotics investigation, officers had to resort to obtaining a search warrant for the premises. Multiple persons were located within the residence during the execution of the search warrant, during which time one of the adult males resisted officers by pulling his hands under his body, and at one point pushed an officer that was attempting to handcuff the subject while giving loud verbal commands to stop resisting. When the subject failed to do so, an ECD (Taser) was deployed and administered in short burst as a "drive" technique, which does not include utilization of the probe cartridge. Upon utilization of this tool available to personnel on scene, the subject complied and was secured in handcuffs.

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Also during the Month of January, command staff personnel from both the Operations Division and Support Division (Investigations) met to discuss procedures to enhance communication between personnel to aid in the preliminary investigation of on scene incidents. In the event that a detective is needed at the scene of an incident by initial responding officers, during administrative hours, personnel will refer to Z-client to determine who the on duty supervisor is for Investigations that day and call them to advise them of the run and bring them up to speed on any information that is pertinent. At that time, the Investigations Supervisor will initiate the appropriate detective response to the scene based upon the case being investigated. This level of communication and cooperation between all personnel continues to aid in the successful completion of investigation by the Brownsburg Police Department staff.

In recognition of accomplishments that personnel of this agency have achieved, Major Joseph Grimes would like to indicate his appreciation for Sgt. Andy Watts' dedication to not only his normal duties as indicated by his job description, but for taking on tasks or projects that are requested of him based upon his knowledge and abilities. Sgt. Watts was asked to write a grant to the Substance Abuse Task Force in yet another means of seeking federal funding to make purchases of 20 digital recording devices (Scorpion Camera with 8G SDHD cards), 5 portable breath test instruments (Alco-sensor III with 932 disposable mouth pieces), and an alcohol breath test calibrator. Based upon the well designed grant request, the Brownsburg Police Department was granted funding in the amount of \$5,125.38 to make these purchases. It is avenues such as these that our agency and personnel continuously seek in order to aid in the advancement of our agency without adding to the already troubled economy and budgets.



Also worth noting during the Month of January was the rise in narcotics related investigations in comparison to the previous few months. During the course of January, personnel from the Operations Division and School Police generated sixteen new cases. Of these sixteen cases, fifteen of the cases resulted in arrests or charges being filed. In the fifteen cases that resulted in arrests or charges, there was a total of 20 persons arrested and a combined total of 41 criminal charges being filed. This proactive enforcement is largely contributed to the men and woman officers of this agency that take great pride in seeking out the criminal element within our community in order to ensure that these dangerous narcotics and controlled substances are taken off the streets in order to provide for a safer and healthier environment for our members of our community. The below chart has been included to give credit to those that took such an active role in making this noticeable achievement of proactive policing:

Date	Case	Officer	Arrest	Charges	Narcotic	Seizures
01/03/2012	12-16	K. Hyde	2	5-Poss. Of Cocaine, Marijuana, Paraphernalia	.4g Meth & 1.2g Marijuana	1995 Chevy Pickup
01/04/2012	12-24	Fentz	1	2- Possession of Marijuana & Paraphernalia	8 grams Marijuana & Scales	
01/06/2012	12-34	K. Hyde	1	2- Possession of Marijuana & Paraphernalia	1 gram Marijuana & Pipe	
01/06/2012	12-37	Anderson	4	5-Resisting Law Enf., PI & Poss. Of Marijuana	1.4g Marijuana	
01/09/2012	12-50	Leahy	1	6- Possession of Paraphernalia, Possession of Cocaine, Marijuana & Control Sub.	Pipes w/meth residue, 1.9g Marijuana, & 20 Pills	
01/10/2012	12-56	Brandon	1	1-Possession of Marijuana	5.9g Marijuana	
01/11/2012	12-64	Brandon	1	2-Possession of Control Sub. & Para.	7.8g Meth & 2 Pipes	
01/14/2012	12-82	Brandon	2	6- Possession of Paraphernalia, Poss. Marijuana, Poss. Control Substance, Poss. Knife w/automatic blade	5.4g Marijuana,	
01/18/2012	12-109	Morgan	1	1-Possession of Marijuana	5.3g Marijuana	
01/20/2012	12-120	G. Wing	0	(Found Property)	1-Anti-psychotic pill	
01/27/2012	12-146	G. Wing	1	1-Possession of Marijuana & Paraphernalia	1.5g Marijuana & Pipe	
01/27/2012	12-148	Sentany	1	1-Possession of Marijuana	2-Burnt Marijuana Cigarettes	
01/28/2012	12-150	Brandon	1	1-Possession of Cocaine	.5g Cocaine	
01/29/2012	12-157	Brandon	1	2-Possession of Marijuana & Dealing Marijuana	30.5g Marijuana, Scales, \$65	2011 Nissan
01/29/2012	12-159	Van	1	4-Possession of Paraphernalia, Possession of Marijuana, Dealing, Visiting a Common Nuisance	506.5g Marijuana, Scales	1992 GMC Pickup, Laptop
01/30/2012	12-161	Laker	1	2-Possession of Marijuana & Paraphernalia	Marijuana, Pipes	

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## **INTERDICTION:**

During the Month of January, Interstate Criminal Enforcement (I.C.E.) Team Members conducted their first action with Customs after Chief Michael Dove signed the MOU (Memorandum of Understanding) with Homeland Security late last year. I.C.E. Team Members conducted a traffic stop for Customs on 2 Chinese Nationals selling and producing counterfeit Super Bowl items. The investigation led to a search of the vehicle and the home where they came from in Hendricks County. As a result, officers and agents found that the subjects were producing the counterfeit items in the home. The investigation will be continued by Customs Agents.

Both Officer John Maples and Sgt. Ben Pyatt, with the authorization of Capt. Pat Bullock, adjusted their hours of operation during the Month of January to try to find different traffic patterns on I-74. In order to keep up with the criminal element, members of the I.C.E. Team have to constantly evaluate the efficiency of their hours being worked, and adjust appropriately to locate the patterns of the traffickers they seek to locate.

## **MOTORCYCLE:**

The Month of January had no motorcycle activity due to being the off season. Cpl. Tony West and Officer Dan Rooker, as personnel assigned to the specialty of motorcycle, did however continue to conduct their monthly traffic enforcement and response to traffic complaints while utilizing their assigned police commission. Cpl. West has scheduled six (6) motorcycle escorts for the upcoming riding season with past directors of events. Cpl. West also created a 2012 motorcycle training schedule and is currently seeking an alternate training site for the unit. Cpl. West returned to the traffic schedule on January 1<sup>st</sup>, after having been assigned to a shift to aid in manpower as the acting assistant shift supervisor. As mentioned in the December 2011 Operations Report, Cpl. West and Officer Dan Rooker will have a new schedule which consists of the unit moving from a 5 day 8 hr shift to a 4 day 10 hr shift. These 10 hr shifts will overlap during days of the week determined to be heightened times that enhance the function of the Motorcycle Unit as far as traffic enforcement and crash investigations are concerned. The unit will work four Saturdays a quarter outside of special details. The new schedule provides more flexibility to the unit to work different days and hours when needed to conduct special events, assigned patrols, target traffic related complaints, and aid in coverage of manpower if needed. Cpl. West has begun working this new schedule in January, with Officer Rooker beginning at the end of February. The unit has received two new Lidar Units and has trained on them with Enforcement Products. Cpl. West and Officer Rooker are now able to utilize the following too closely technology on a daily basis. With this technology they hope to reduce rear end collisions through educating drivers they come into contact with. With the beginning of Spring in 2012, Cpl. West and Officer Rooker will once again deploy the motorcycles.

**CANINE:**

BPD K9 Division	Crowe/K9 Xerro EOD/Patrol K9	Heller/K9 Manu NARC/Patrol K9	Hyde/K9 Ezar NARC/Patrol K9	Maples/K9 Cn10 NARC/Patrol K9	Totals
Training Hours	8	11	15	5	39
Arrests	0	6	1	1	8
Demo's	2	0	0	0	2
Injuries	0	0	0	0	0
Searches/Sniffs	3	7	3	1	14
Number of K9 Calls	3	9	3	1	16
Other Highlights of Interest	Detailed to EOD searches for Superbowl XLVI	Cyst Removed			

During the Month of January, canine handler, Officer Derek Heller, advised that canine Manu had a cyst removed from his back and would be off work for a couple of weeks. Since the surgery, Manu has been doing well and is expected to make a full recovery. According to the veterinarian, the surgery went well and the lab results of the cyst were very positive with the results being negative for any cancer. Manu should return to full duty in February.

**ERT:**

With the turn of a new year, Brownsburg Emergency Response Team (ERT) members conducted their first training of the year on January 18<sup>th</sup>. Training focused on back to the basics of the core tactics, techniques, and principles that are utilized by the specialized team. Through repetition conducted during training, ERT members strive to maintain and improve upon proficiency in the key principles implemented by this group and those within in this same function throughout the country.

**FTO:**

As an update on the current progress of Officers in the FTO program the following chart has been included so as to indicate the current status of each officer:

PROBATIONARY OFFICER	PHASE	EXTRA DUTY HRS	FTO HRS	TOTAL HRS YEAR TO DATE	COMPLETED PROGRAM Y/N
1. Rob Van	3	0	343	343	N
2. Tanya Strawmyer	2	3	240	243	N
3. Samuel Leahy	1	0	109	109	N

E = Experienced; S = Shadow; EOP = End of Program

\*\*Year to Date hours only indicate hours in the FTO program, not hours obtained in the Reserve Academy; Extra Duties Hours include ball games, training, meetings, parades, etc.

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With the rise in number of personnel selected to serve in the Reserve Division and conduction of training with Probationary Officers in the Field Training Program, unique situations that this department have not yet faced may arise. While being a sworn officer of this department, a reserve officer does not meet the same standards of request for light duty as set forth in Policy 02.07.01 Fitness for Duty and Light Duty as would a full time employee; however, as Chief of Operations and Field Training Manager the circumstances of Reserve Officer Tanya Strawmyer notification and request based upon her personal matter must be kept in compliance with many of the regulations as directed within this same policy. It is of Major Joseph Grimes position that Tanya be placed on a "Light Duty" status until of which time she has met all standards set forth by policy and directives given by Major Grimes, for which Officer Strawmyer will then have to submit a written request for release from "Light Duty" status. Upon release from light duty, Tanya will continue in her second week of Phase 2, and her progression or regression will be contingent upon her performance and recommendation by her Field Training Officer.

### **HONOR GUARD:**

On January 24, 2012, members of the Brownsburg Honor Guard conducted their first monthly training of the year. Training was geared specifically for the request made by the Town Council President in the Posting of the Colors at the January 26<sup>th</sup> Town Council Meeting located at the Brownsburg Town Hall. Sgt. Peter Fleck, who oversees Brownsburg Honor Guard, along with Officer Grant Anderson, Cpl. Jacque Bass, and Major Joseph Grimes conducted the presentation with the Posting of the Colors at the beginning of said meeting prior to the Pledge of Allegiance. Many of those in attendance complimented members of the Honor Guard on their professional appearance and pride they took in representing the Town of Brownsburg and Police Department.

### **RESERVES:**

The 2011 Reserve Officer hiring process was completed in January of 2012, with the submitted eligibility list being presented to the Chief Michael Dove for review. As delegated authority given to Chief Dove from the Board of Police Commissioners, Chief Dove presented conditional offers to the top five ranking candidates from the Reserve process (Corey Hill, Drew Baker, Lloyd Becker, Justin Staley, and Andrew Richards). Based upon prior training and certification of completion of a like reserve academy (Speedway Police Department), Training Coordinator Sgt. Andy Watts has submitted a letter of waiver for candidate Justin Staley to continue to the next phase, PERF Physical/Psychological, as the last remaining requirement prior to being sworn in and entering the Field Training Program. The four remaining candidates will be required to complete the Boone County Reserve Academy and complete the PERF Physical/Psychological prior to being sworn in as Reserve Officers. The Boone County Reserve Academy is scheduled to begin on Tuesday, February 14, 2012. The Reserve Academy training generally is set on Tuesday and Thursday evenings (6p-10p) and every other Saturday (8a-4p). The exact schedule and itinerary will be disclosed on February 14<sup>th</sup> by academy staff.

During the Month of January, Town staff required Reserve Officers to fill out a Beneficiary Designation for Accident and Sickness Policy form. This form is in case something would happen to personnel in the line of duty, and is in accordance with state law.

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Members of the Reserve Division conducted their monthly meeting on January 9, 2012. Part of the topics of discussion included the following:

- 2012 Super Bowl to be held in Indianapolis
  - Reserve Officers were prepared and designated to work during this time period to assist with the shift coverage and extra patrols
- Reserve Officers will begin holding monthly training at the Reserve meetings to keep current on changing trends, laws, and procedures.
- It is an immediate goal of Capt. Pat Bullock and Reserve Division to outfit all Reserve vehicles with shotgun racks and shotguns that are currently part of our inventory to avoid expenditures

### **TRAINING:**

In accordance with a goal set by Chief Michael Dove, Sgt. Andy Watts and Major Joseph Grimes have made it a priority to seek out training opportunities that places additional emphasis on verbal communication. While many of the facets of training include verbal communication along with escalation and de-escalation of the use of force, Chief Dove wished to provide additional training with the emphasis on communication skills involving both verbal and non-verbal. Sgt. Watts, Training Coordinator, located a “Verbal Defense and Influence” (4 hour Training Block) that would be instructed by certified Instructor Bill Weems through the Verbal Defense and Influence, Inc. The Verbal Defense and Influence, Inc. is formally known as Verbal Judo, Inc. This course will be provided at no cost by the instructor, but will have a minimal cost for materials on text books or workbooks that will be purchased through the company that Instructor Weems is certified. Training dates for this course will be set in the near future through coordination of Sgt. Watts and Instructor Assistant Chief Weems of the Avon Police Department.

January began slowly in the training unit as State mandated department training records were being prepared for submission to the Indiana Law Enforcement Training Board for review. On January 19<sup>th</sup>, the first Central Indiana Law Enforcement Training Council (CILETC) meeting was conducted at the Training Facility. Numerous training opportunities were discussed and scheduled for the 2012 training year. Thus far, 10 agencies have joined or rejoined the CILETC for 2012. This is up from just 7 agencies two years ago. Additional facility usage and training conducted at the Brownsburg Training Facility included the following:

- January 5<sup>th</sup>—Sgt. Peter Fleck conducted the first Crime Watch meeting of the year
- January 9<sup>th</sup>—Sgt. Andy Watts conducted Pre-basic firearms for two officers from neighboring jurisdictions
  - Also on this date, Plainfield Emergency Response Team (ERT) conducted their monthly training in the Simunitions Shoot House (SIMS House)
- January 17<sup>th</sup>—Brownsburg Training Committee met to review submitted training request and determine the direction of the training unit
  - Also on this date, multiple handlers from various agencies conducted K9 narcotics detection training at the Brownsburg Training Facility

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- January 18<sup>th</sup>—Sgt. Fleck conducted a Community Relations Day utilizing the classroom and SIMS House for local children
    - Also on this date, Brownsburg ERT utilized the range and SIMS House after the Community Relations Day for its monthly training
  - January 19<sup>th</sup>—Avon Police Department utilized the range and SIMS House for annual firearms training
    - Again on this date, multiple handlers from various agencies conducted K9 narcotics detection training at the Brownsburg Training Facility
  - January 23<sup>rd</sup>—Sgt. Fleck his second Community Relations Day using the classroom and SIMS House
  - January 24<sup>th</sup>—Indianapolis Metro Police SWAT team utilized the range and SIMS House for their monthly training
    - Indy Metro SWAT exchanges use of facility for providing instructors to the Brownsburg Emergency Response Team on various topics of training
  - January 26<sup>th</sup>—Avon Police Department utilized the range and SIMS House for a second day this month
  - January 31<sup>st</sup>—US Office of Inspector General conducted quarterly firearms training at the Brownsburg Police Indoor Range

With the authorization of Chief Michael Dove and Major Joseph Grimes, Sgt. Andy Watts was interviewed by the Hendricks County Flyer on January 31<sup>st</sup> at the Brownsburg Police Training Facility. The interview was in regards to Brownsburg's Training Facility, and the training of the police officers that serve this community. The article written by Bart Doan, CNHI, was printed on February 7, 2012, by the Hendricks County Flyer, Avon, IN with the headline of "BPD training facility draws law officers from near and far." The article places a very positive light on the Brownsburg Police Department, and the emphasis on training that our agency places on providing law enforcement personnel to better serve the public.

Finally, The Town of Brownsburg requested that employees attend a mandatory Workplace Harassment training. The vast majority of Brownsburg Police personnel attended; however, Sgt. Watts has not yet received a final attendance notice from town personnel as of the time of this report. As stated earlier January was used as a "building" month for the training unit as numerous reports and event planning was the primarily focus. 2012 promises to be a busy and productive year in terms of training for the Brownsburg Police Department.

#### **ROLL CALL TRAINING:**

Supervisors conducted a total of 7 roll call trainings during the Month of January pertaining to topics such as:

- Supervisor Meeting Minutes
- Records Function/Release of Reports Policy 12.02.01
- DMV VIN Check Forms21

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**FLEET:**

- Tahoes were delivered to the Town and have been wrapped and are currently in the process of being outfitted with equipment by the Town garage.
- Currently the fuel program for the town fleet is unable to provide information, for which IT personnel are currently working on the system

Labor	Parts	Total
\$5,346.48	\$3,250.35	\$8,596.83

**COURT:**

With the increase of arrests as indicated by the Brownsburg Police Department Annual Report for 2011 (1,219 Arrests for 2011 compared to 908 Arrests for 2010), the Brownsburg Town Court has a higher potential for an increase in case load based upon misdemeanor arrests; thus, larger volume of offenders that attend court appearances. Sgt. Peter Fleck of the Support Division is tasked, along with coordination with Capt. Pat Bullock of the Operations Division, to ensure staffing is met in accordance with departmental policy for court security and prisoner transports. In order for staff to keep up to date on laws and legislation that govern courtroom operation, security, and witness and jury handling, along with response to critical incidents and emergency planning for courts, Sgt. Fleck has been scheduled to attend a Court Security training course hosted by Public Agency Training Council (PATC) on February 7-9, 2012. The instructor, Paul Banner, for this training is an expert in this field, and will provide Sgt. Fleck with a much needed refresher that may aid us in our daily operation of proceedings in the Brownsburg Town Court, or even provide insight for the revision of our department policy.

**PROMOTIONS:**

Chief Michael Dove was provided the Sergeant Promotional Process findings that had taken place over the last few months in the 2011 year. With these said findings, Chief Dove made a recommendation to the members of the Brownsburg Police Commission. During the January regularly scheduled Police Commission meeting on January 10<sup>th</sup>, 2012, members of the Police Commission promoted Andy Watts and Ben Pyatt both to the rank of Sergeant with an effective date of January 16<sup>th</sup>. All candidates that participated during the promotion process were praised by members of the Police Commission for an outstanding performance based upon the close ranking of each of the personnel. The Sergeant promotional list is set to remain active until June 30<sup>th</sup>, 2012, which is the end of the 2011-2012 Employee Performance Evaluation Period.

**JUVENILE OFFICER:**

**MONTHLY NUMBERS FOR OFFENSES REFLECT NUMBER OF CHARGES PER CATEGORY**

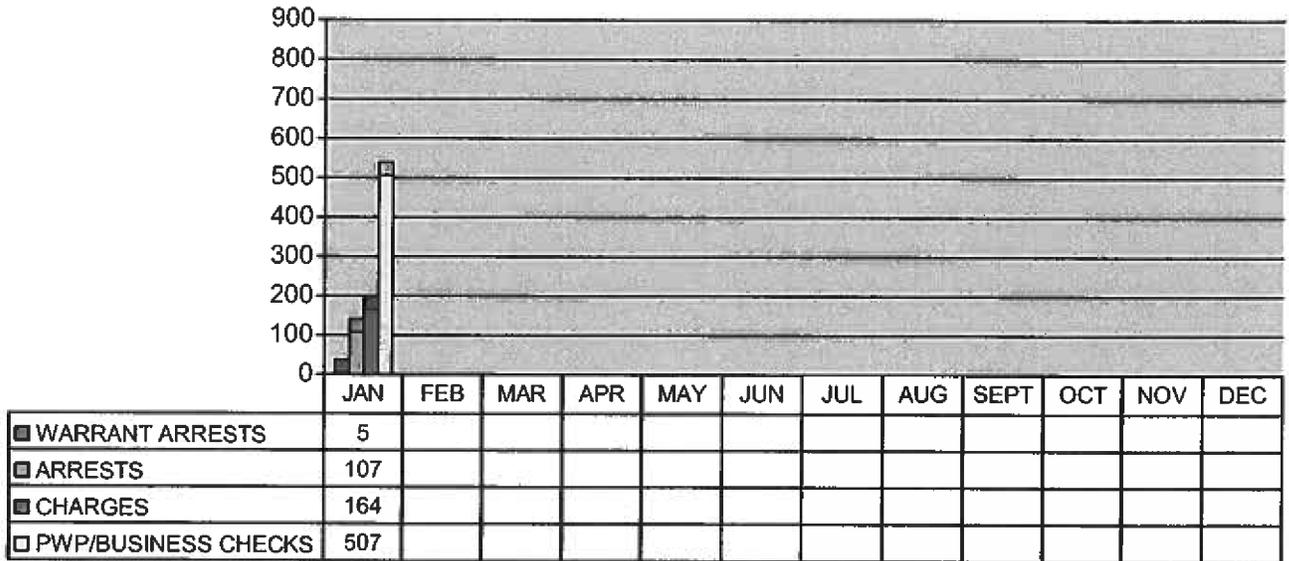
OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
Battery	4												
Burglary													
Criminal Conversion													
Criminal Mischief													
Criminal Recklessness													
Dealing Cocaine													
Dealing Marijuana													
Dealing Sch III Controlled													
Dealing Sch IV Controlled													
Disord. Conduct													
Driving While Suspended													
Engage in Speed Contest													
False Informing													
Forgery													
Fraud													
Identify Deception													
Immediate Detention	1												
Interfere Drug/Alcohol Test	1												
Intimidation													
Neglect of Depend													
Operator Never Rec.													
Operate Veh w/ Fake Reg													
OWI													
Poss. Alcohol	2												
Poss. Controlled Substance													
Poss. Handgun w/o Lic													
Poss. Knife School Prop.													
Poss. Legend Drug													
Poss/Deal Counterfeit Sub.													
Poss. Marijuana	2												
Poss. Paraphernalia	2												
Public Intoxication	1												
Public Indecency													
Re-arrest: Juvenile Warrant													
Reckless Driving													
Refusal to ID													
Residential Entry													
Resisting Law Enforcement	1												
Robbery													
Theft/Auto/Rec Stolen Prop	1												
Unauthorized Entry of Veh.													
Visiting Common Nuisance	2												
<b>TOTAL CHARGES</b>	<b>16</b>												<b>TOTAL YTD</b>
<b>TOTAL ARRESTS</b>	<b>14</b>												<b>16</b>
													<b>14</b>

**\*\*Note: Immediate Detentions Count as Arrest, Not a Charge**

**STATS:**

Statistics on basis of Operations Division as a whole worth noting are as follows:

**2011 Statistics**



\*Statistics indicated above reflect totals of entire department (i.e. Support, Operations, and School) as required by UCR Reporting

OWI STATS	2011 BPD OWI ARRESTS	2012 BPD OWI CHARGES	2012 BPD OWI ARREST	Arrest % Comparison
January	10	11	6	-40%
February	3			
March	8			
April	7			
May	13			
June	13			
July	18			
August	15			
September	19			
October	15			
November	10			
December	10			
<b>Totals</b>	<b>141</b>	<b>11</b>	<b>6</b>	

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**ECWS Central Repository Statistics**

	Tickets	Felony	+	Misdemeanor	+	Infraction	+	Ordinances	=	Total (UTT)	Warnings
This Year:	84	1		45		33		10		89	20

\*Statistics reflect only E-ticket produced Complaint and Summons, Information and Summons, Ordinance Violations, and Written Warnings (Verbal Warning stats not included)

\*\*Number of Tickets may be lower than total number of UTT and/or Warning due to multiple violations written on same ticket number (i.e. Same offender with multiple violations)

**COMMENDATIONS:**

During the Month of January, Officer Grant Anderson submitted a recommendation for commendation on behalf of Cpl. Doug Abshire. Officer Anderson nominated Corporal Abshire for a commendation for a case that he worked on Saturday, January 7, 2012. In this case, Corporal Abshire made contact with the mother of a 14 year old female who had been contacted numerous times by an adult male subject that our agency has had multiple contacts with. In the messages, the male described multiple sexual acts that he wanted to perform on this female as well as some that he wanted her to perform on him. Corporal Abshire coordinated an investigation, and was able to make apprehension on the adult male through his dedication and coordination of personnel. This dedication to ensuring that every resource was utilized and this criminal act was thoroughly investigated led to taking a potentially dangerous sexual predator that preys on juvenile females off the street, while providing the utmost protection to the juvenile and our community.

Upon receipt of the recommendation submitted, Chief Michael Dove agreed that such an act need be recognized, and will be writing a letter of commendation for Cpl. Doug Abshire.

*Respectfully Submitted,*

*Major Joseph Grimes*

*Chief of Operations*

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**Major John Depinet**

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# **January 2012 MONTHLY SUPPORT REPORT**

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CHIEF OF POLICE  
&  
BROWNSBURG POLICE COMMISSION



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# Brownsburg Police Department

## SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major John Depinet, Chief of Support Services.

- Investigations
- Records & Accreditation
- Community Relations
- Public Information
- Purchasing/Quartermaster
- Information & Technology
- Human Resources

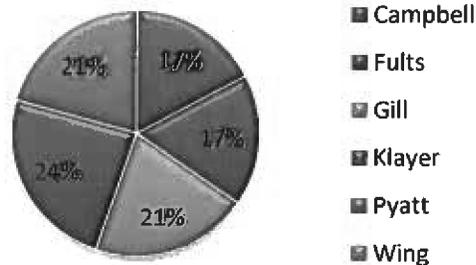
### Investigations

Investigations arrests were down during this month however the case load average remained the same. Active cases continue to be aggressively investigated using several new tools available to investigators. Leads Online, Accurant, and the new Brownsburg Crime Tip Facebook page are expected to significant helps in the future.

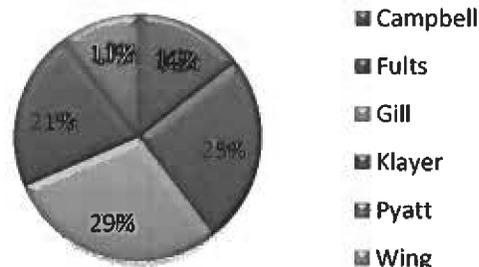
Corporal Klayer closed an active case with information he received from the crime stopper tip line. The male suspect was stealing boxes of teeth whitener and then selling it at an Indianapolis flea market. The suspect's surveillance photograph was posted and he was later identified by a member of the public.

Officer Fults arrested a female subject who was shoplifting from the Kroger store. She was using the self scan unit to check out and was only scanning part of her cart and then exiting the store without paying. Officer Fults was able to identify the subject with the help of Kroger's employees.

### Investigations Assigned Cases

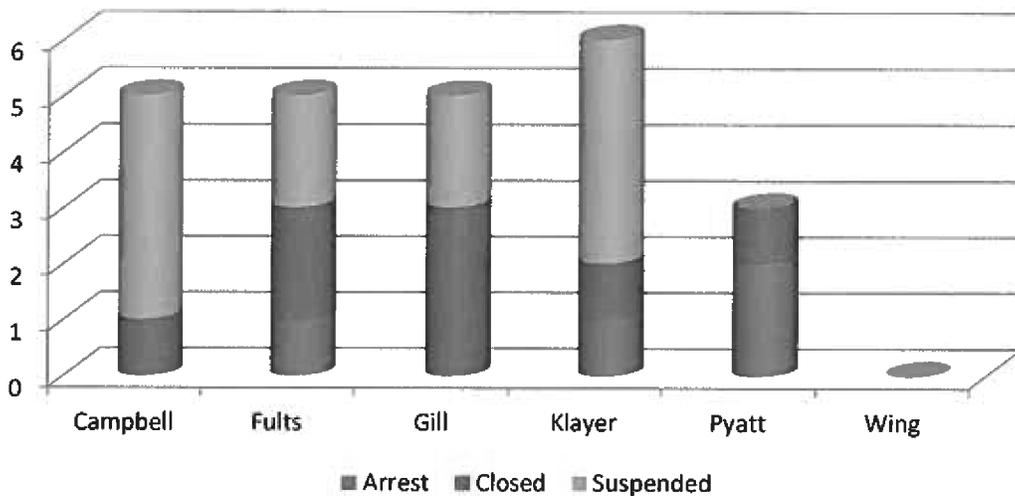


### Investigations Supplements



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The department just applied for a new software program called Accurint for Law Enforcement that will greatly improve the way criminal investigations are conducted. The software has many features that provide information normally researched by other, more complicated means. Detectives will be able to find suspects using an address history feature and be able to research various data bases including cell phone numbers which normally require a subpoena. We would have to wait weeks sometimes months to get a return on the subpoena.



### **Records & Accreditation**

Records employees continued work in LincDoc and LaserFiche with one employee, Brenda Habermehl, assigned exclusively to the project. Brenda is working very hard and is doing a phenomenal job on a system that is entirely new to everyone. Mary McGuire is the 5<sup>th</sup> employee to be assigned a high-efficiency scanner and was recently trained in the operations of scanning documentation into the LaserFiche system. This project is quite extensive and all Records employees continue to become more and more proficient on a daily basis.

Kim Shupert spent the majority of January preparing the department's Annual Report. She has been completing this project since 2006 and strives to create unique report format each year.

Information has been received that the HCCC has reassigned the duties of the accreditation manager to a different staff member and it was decided that they would request a time extension from CALEA for their on-site due to lack of preparation. Their on-site is now scheduled in August as opposed to April. Kim Shupert has been in contact with the new manager offering her assistance and advice in the project. She will be visiting the center in the near future to review files. Our department has a vested interest in the HCCC's continued success in accreditation and will provide any guidance or assistance needed.

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## Community Relations

Sergeant Fleck continued to perform his weekly duty of court security each Wednesday for the Brownsburg Town Court. He is also responsible for Juvenile criminal statistics reporting by entering data into the Quest Case Management System, which was also completed during the month.

Sergeant Fleck reported that the first monthly Neighborhood Watch Meeting had 10 to 15 citizens in attendance. He expects more in February because he has DNR Officer Jeff Wells as a special guest to speak to the group regarding water safety and wildlife laws. These meetings are open to the public and hosted at the Training Facility on the first Thursday of the month at 7:00 p.m.

Sergeant Fleck will also be attending Court Security Training in Indianapolis in February for three days. This course will focus on all aspects of court operations, an area where Sergeant Fleck has not received formal training. He also accomplished the following in January:

- Substance Abuse Task Force meeting on January 11<sup>th</sup>
- Talk with Cub Scouts at Eagle Elementary January 3<sup>rd</sup>
- Monthly Crime Watch Meeting January 6<sup>th</sup>
- Constitutional Law Presentation at Avon Middle School January 9<sup>th</sup>
- Girl Scout Tour January 14<sup>th</sup>
- Special Mock Investigation, Fingerprint Class and K-9 Demonstration on January 18<sup>th</sup> and 23<sup>rd</sup>
- Summer Camp Planning Meeting January 31<sup>st</sup>

## Public Information

The department had three press releases during the month of January which all three had photos of suspects attached. We released six (6) Facebook posts, one (1) tweet on our Twitter Page and five (5) e-notifies from the website. Current subscriber lists report the following members which continue to increase monthly:

Media Resource	Subscribers/Contacts
<b>Facebook</b> 	<b>482</b>
<b>Website</b> 	<b>122</b>
<b>Twitter</b> 	<b>96</b>
<b>Press Release</b> 	<b>13</b>



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staff has essentially helped develop the program that did not even exist prior to our deployment of the basic LincDoc program. Our experience in the field as a professional and forward-thinking police department made us a good fit for involvement and the software design experts at LincWare have looked to our department for advice on the project. In turn, the additional features come to us at no cost.

Information was received at the monthly Chief's meeting that Public Safety Communications (PSC), formally known as MECA, was planning a total replacement of the Records Management System (RMS) and Computer Aided Dispatch (CAD) also known as Tiburon and ZClient. Taking this surprising news into account (as no input by departments was solicited by PSC), the department is hesitant to move forward too quickly on purchasing additional MDT's. An announcement is expected to come sometime during the month of February to confirm this change. If a change is made, it is expected that several major functions at the department will need to be revised or replaced.

A mobile data computer (MDT) is however being tested at this time and officers are giving good reviews. The department will be testing a second unit in the next couple of weeks that seems to eliminate any concerns the first unit posed.

### **Human Resources**

A Reserve Recruitment Plan is being presented to the Police Commission asking for approval to begin the process on February 23, 2012. The recruitment timeline is included on the form. The department hopes to have the reserve candidate selection completed prior to the end of July so that the Reserve Academy can commence in August.

Sergeant Tim Wels is still off work after having surgery on a work related injury. As of now he is scheduled to return to light duty status sometime in the middle of February. There were no on-duty injuries reported in January.

Major John M Depinet  
Chief of Support Services Division