



Brownsburg Fire Territory

Fire Chief

Date: 01-26-2012
To: Town Council
From: Keith Rinehart, Fire Chief
Subject: January Report

I would like to congratulate and welcome the newly seated councilmen. Also a special thank you to Jeanette Brickler and her staff for helping educate my staff with Territory financial matters.

I have restructured our administration to save roughly \$35,000 annually and to place more firefighters in the companies. I eliminated one Deputy Chief position and three Division Chief positions. In an effort to maintain efficient and productive results within the administration, I have created an appointed Battalion Chief position that will work a 24 hour shift in the companies but will also be assigned to work in the Headquarters building during business hours to assist with administrative tasks. The Battalion Chief of Training and Safety primary tasks are to develop and deliver training programs to our firefighters and maintain a safe working environment for firefighters during emergency incidents. I have appointed Stephanie Martindale to the rank of Battalion Chief. Stephanie currently is responsible for Territory public relations and education and will now manage the Quartermaster portion of the Support Services division. The remaining components of the Support Services division will be absorbed by the on duty Battalion Chiefs. I have listed an overview of the restructuring plan:

Previous

Fire Chief
Deputy Chief of Operations
Deputy Chief of Administration
Fire Marshal
Division Chief of Support Services
Division Chief of Health and Safety (EMS)
Division Chief of Fire Training
Public Education / Public Information Officer

Current

Fire Chief
Deputy Chief of Operations
Fire Marshal
Battalion Chief of Public Education / PIO /
Quartermaster
Battalion Chief of Training and Safety

The Territory responded to 3,172 calls for service in 2011, which is an increase of 74 from 2010.