

August 25, 2011

These are the minutes of the Regular Meeting of the Town Council for the Town of Brownsburg, Indiana held at Town Hall on August 25, 2011 at 7:00 p.m.

Members present: Matt Bowles, Bill Guarnerly, Gary Hood, Dwayne Sawyer and Dave Richardson.

Also present: Jeanette Brickler, Clerk-Treasurer; Tricia Leminger, Town Attorney; Dale Cheatham, Town Manager; Angie Petre, Executive Assistant; Grant Kleinhenz, Assistant Town Manager; Jon Blake, Planning Tech; Frank Wise, Building Inspector; Mike Dove, Police Chief; Joe Grimes, Police Major; Ray Kotarski, Police Commission; and Tom Garrison, Police Commission and Park Board.

The meeting opened with the Pledge of Allegiance to the Flag and a short invocation led by Tim Hughes, Chaplain for the Brownsburg Fire Territory.

Roll Call showed all Council Members present.

Under Citizens Comments, John Rabold, 18 Tacovi Court came before the Council and asked when the Claims Docket is posted for public viewing in the Town's website and the length of time it is available. He also commented that more information would be helpful along with more financial information.

Next on the agenda was approval of Consent Items. Bill Guarnerly moved to approve the memorandum of Executive Session for August 11, 2011, minutes of the Regular Meeting of August 11, 2011, special meeting minutes of August 16, 2011, memorandum of Executive Session of August 18, 2011 and the Account Payable Claim Vouchers payable for the Civil Town and Fire Territory for the period of August 12, 2011 through August 25, 2011 in the amount of \$730,102.55. The motion was seconded by Dwayne Sawyer and unanimously carried.

Ordinance #2011-16 to Amend Ordinance 2010-32 setting the fee schedule for the BZA, Advisory Plan Commission and the Planning and Building Department was on the agenda for approval of second reading. Gary Hood moved for second reading of Ordinance #2011-16. The motion was seconded by Dwayne Sawyer and unanimously carried.

Ordinance #2011-18 to Amend Section 155.032 of the Code of Ordinances as it Relates to Certain Certified Mailing Requirements was on the agenda for approval of all three readings and final adoption. Tricia Leminger explained the requirement of sending notices certified mail to owners of the East Annexation; the Plan Commission approved mailing by first class mail at its discretion on this and future annexations, along with the advertised notice of public hearing. Gary Hood moved for first reading of Ordinance #2011-18. The motion was seconded by Dwayne Sawyer and carried on a vote of four (4) in favor, one (1) opposed.

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Resolution #2011-36 Expressing an Interest in Certain Real Property and Authorizing the Appraisal Process was on the agenda for approval. Tricia Leminger addressed the matter and advised the Council the Park Board has approved asking the Town Manager to order two (2) appraisals to the north of the Town of Brownsburg boundaries. The property contains three (3) parcels of land totaling approximately 124 acres for Park uses. Discussion of the area and the additional inventory of park area required by the Impact Fee Ordinance were held. Gary Hood moved to approve Resolution #2011-36. The motion was seconded by Bill Guarnery and unanimously carried.

Under Reports from Commissions and Boards, the Council has received the monthly report from Fire Chief, Oran True. Due to his absence, Assistant Chief Dan Chubb was present to answer any questions raised by the Council, however, there were none.

Police Chief, Mike Dove presented the Council with his report along with the report from the operations chief and support services. Mike Dove reported that the department has received forty-five (45) applications for police officer positions along with sixty-five (65) reserve officer applications. Chief Dove asked that Police Commissioner Tom Garrison come before the Council; Mr. Garrison came forward and presented to the Council the Accreditation Certification of notorious service by the Brownsburg Police Department. The framed certificate was presented to Council President Matt Bowles by Dwayne Sawyer, the Council representative on the Police Commission.

Under Town Administrative Items, Dale Cheatham announced that a notification was received from the MPO that the transfer of unused funds from the west Northfield Drive project to the east Northfield Drive widening project has been approved. Mr. Cheatham also announced that a Tox-A-Way Day event will be held on September 24, 2011 at the Fleet Maintenance Building on Mardale Drive.

Clerk-Treasurer Jeanette Brickler informed the Council that a Conflict of Interest Statement for Deputy Clerk-Treasurer Susan Kaytar was received the previous Friday. The maintenance personnel Dave Albertson is purchasing paint and painting related supplies from the Best Supply Co., Inc. which is owned by Susan and Darryl Kaytar. By Consent of the Council the Conflict of Interest Form was approved. Jeanette Brickler also informed the Council that the 2012 budget advertisement was sent to the newspapers for advertising the next two weeks.

Town Council Items was the next item on the agenda. Matt Bowles congratulated the Brownsburg Cheerleaders for being named Stated Cheerleader Champions.

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The Council asked Jon Blake to explain the upcoming workshop regarding the future of Downtown Brownsburg. Jon Blake stated there is a Downtown Vision Workshop scheduled for Wednesday, September 7 at 6:30 p.m. in the Town Hall to discuss the area's future development. The Town is asking for citizens' input into the overall character of the downtown area, including architecture, streetscape and pedestrian amenities.

The matter of the BZA Reimbursement Request from Jennifer Garabrant for fees paid for a rezoning request at 32 Seumin Street was on the agenda. Dave Richardson requested discussion of the matter be rescheduled until the next meeting due to the absence of the petitioner.

Gary Hood addressed the Energy Savings agreement which was approved with Johnson Controls. He informed the public that the results of the study will be made available to the public and anyone interested in bidding on an energy saving project. There may be pre-bidder meetings held as well.

The next item on the agenda was General Citizens Comments. Jim Sering of 6 W. Tilden came forward with a question for Town Attorney, Tricia Leminger; he asked if the proposed park property would be under the jurisdiction of the County Planning or the Town Plan Commission. Tricia Leminger stated that it is possible that the County agree that the Town plan the area and also look into annexation. The four-mile (4-mile) law of the State Statute applies to the area.

Both Scott Black of Siemens Energy Savings and Jim Tennancour of HP Legacy Energy Savings want to have an opportunity to participate in the Johnson Control project and asked what the time-frame is to complete the study. They were informed it is sixty (60) days to completion. Dwayne Sawyer asked that Grant Kleinhenz explain the idea of the Energy Savings project and was informed that with all the revenue reductions taking place, the Town always is in need of ways to cut expense and to save money. Reducing the cost of energy is a great way to save.

There being nothing more on the agenda and upon motion made by Bill Guarnery, seconded by Gary Hood and unanimously carried, the meeting was adjourned.

ATTEST:

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Matthew S. Bowles, President

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Jeanette M. Brickler, Clerk-Treasurer