



Planning & Building Department
61 North Green Street
Brownsburg, Indiana 46112-1296
317-852-1128 | Fax 317-852-1134

ADVISORY PLAN COMMISSION
Minutes

**Brownsburg Town Hall
61 North Green Street
Brownsburg, Indiana 46112**

Monday, June 27, 2011

The Brownsburg Advisory Plan Commission convened at 7:00 PM with the Pledge of Allegiance. A roll call was taken, whereupon determination of quorum was found. 7-0

Members Present: Don Spencer, Jim Hill, Tom Lacey, Summit Ghosh, Jack Swalley, and Brett Scowden, Eric Willman

Members Absent: NONE

Also Present: Todd A. Barker, AICP – Director of Planning; Tricia Leminger – Attorney; Dawn Brown – Recording Secretary

C. Consideration of Minutes of Previous Meeting(s)

1. May 23, 2011 – Regular Meeting

MOTION: Don Spencer made a motion to APPROVE the minutes, seconded by Tom Lacey, motion carried 7-0.

D. Approval of Finding of Fact and Reports of Determination

1. NONE

E. Projects Requesting Continuances

1. NONE

F. Old Business

1. PCCA-4-11-1069 The Oaks at Windridge
Requesting a continuance to the July 25th meeting.

OPEN ADVERTISED PUBLIC MEETING

RECESSED ADVERTISED PUBLIC HEARING to the next regular scheduled Plan Commission Meeting on July 25th, at 7:00pm.

MOTION: Tom Lacey made a motion to ACCEPT and APPROVE the continuance of PCCA-4-11-1060 The Oaks of Windridge until the regular scheduled Plan Commission Meeting on July 25th at 7:00pm, second by Eric Willman, motion carried 7-0.

G. New Business

1. NONE

H. Reports from Officers, Committee & Staff

Don Spencer stated that there has been incidents were developers have requested commitment amendments to existing ordinances. The Plan Commission members need to know and understand our statutory obligations and criteria. The seven things that the Plan Commission are responsible for is listed on the Town of Brownsburg's web-site. Mr. Spencer asked if the Plan Commission Members could review and make sure they understand the Plan Commission's responsibilities. He stated that all issues are not black and white but with the understanding of these responsibilities it will help with the process of determining Plan Commission cases that are presented. He asked that when Mr. Windler comes forth next meeting that everyone would have had some training and understands what the obligations are statutory Plan Commission Members.

Todd Barker explained in regards to the letter from the Chamber of Commerce the Town Council did pass a resolution at the last Town Council meeting that would allow the Town Manager, Building Commissioner, and/or himself (Director of Planning) to convey a plan in an emergency situation for a business's signage. This resolution would allow for temporary signage in an emergency situation only.

Todd Barker informed the Plan Commission that there was a Public Advertised Hearing scheduled for tonight for the rezoning for the Brownsburg East Annexation Area. It was determined that the Town was not quite ready for this. This Public Advertised Hearing will be re-scheduled at a later date.

Tricia Leminger stated it was determined that the town was going to continue to review the proposed zoning. The Town Council extended the deadline until July 8th so more home owners could take advantage of the 4.1 exemptions. In order to allow more time for residents to sign the 4.1 exemptions the Town Council postponed the Public Advertised Hearing scheduled for tonight. As soon as the Council is ready for this portion we will re-notify the property owners and re-advertized for the Hearing.

Todd Barker informed the Plan Commission Board of the Nitty Gritty workshop. There are two (2) workshops being offered, Part I for new Plan Commission Members and Part II two (2) which is a follow-up to Plan Commission members. Mr. Barker asked if the Plan Commission Members would let him know as soon as possible if they are interested in attending so Todd can have everyone sign up in time.

Todd Barker stated August 3rd is another Public input meeting in regards to the Comprehensive Plan. We have a booth at the 4th of July extravaganza at Arbuckle Park to help promote the Comp Plan and to provide a survey for the Town of Brownsburg residents to fill.

I. Communications & Bills

1. NONE

J. Administrative Fillings

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| <ol style="list-style-type: none"> 1. CPSP-6-11-1072 2. CPSP-6-11-1073 | <p>Northfield @ Wynne Farms Section 2C
Northfield Drive (Heritage Hill Phase2)</p> | <p>Secondary Plat
Secondary Plat</p> |
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K. New Business

1. NONE



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L. Task List

1. Capital Projects

Todd Barker outlined the Town's June Capital Projects Report.

M. Adjournment

MOTION: Eric Willman made a motion for ADJOURNMENT, seconded by Don Spencer, motion was carried 7-0. 7:25pm

Don Spencer, President

ATTEST:

Todd A. Barker, AICP, Administrator